

MAYO HOSPITAL, LAHORE

No. PMO(Rehab)/ 672

/MH., Dated Lahore the 29/03 /2024

To,

The Chief Executive Officer
Mayo Hospital, Lahore


Subject: **TECHNICAL EVALUATION REPORT REGARDING TENDER FOR CONTRACT OF JANITORIAL SERVICES IN MAYO HOSPITAL, LAHORE FOR THE FINANCIAL YEAR 2023-2024.**

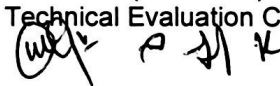
Reference to the letter No. PA/CEO/9717-21/MH dated 07.02.2024 and office order No. PA/CEO/5037-43/MH Dated 19.01.2024 regarding the subject cited above.

Please find enclosed herewith Technical Evaluation Report as per detail below.

SR. #	NAME OF FIRM	STATUS OF TECHNICAL EVALUATION REPORT
1.	M/S. SEMC PVT. LTD.	NON-RESPONSIVE
2.	M/S. NADEEM CLEANING SERVICES (PVT.) LTD.	NON-RESPONSIVE
3.	M/S. MECA ENGINEERS	NON-RESPONSIVE
4.	M/S. GHULAM HUSSAIN & SON.	NON-RESPONSIVE

Submitted for further necessary action please.


DR. JAVED HASSAN
PMO (Rehabilitation Department)
Mayo Hospital, Lahore.
(Chairman)
Technical Evaluation Committee



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29/3/24

To,

The Chief Executive Officer
Mayo Hospital, Lahore

Subject: TECHNICAL EVALUATION REPORT REGARDING TENDER FOR CONTRACT OF JANITORIAL SERVICES IN MAYO HOSPITAL, LAHORE FOR THE FINANCIAL YEAR 2023-2024.

Reference to the letter No. PA/CEO/9717-21/MH dated 07.02.2024 and office order No. PA/CEO/5037-43/MH Dated 19.01.2024 regarding the subject cited above.

The technical evaluation committee checked the technical offer (as per criteria) received against advertised tender No. PA/CEO/4140/MH Dated 16.01.2024 for contract of Janitorial Services in Mayo Hospital, Lahore and is submitted its recommendation / findings as under.

Name of the Participated Firm:- M/S. SEMC PVT. LTD.

PART-A (KNOCKDOWN CRITERIA)

Sr. #	Parameter with detail of documents	Status Attached OR Not Attached
a)	The Bidder shall be a legally registered entity with the formal intent to enter into an agreement attached attested copy of form-29, form-A and certificate of incorporation from SECP or Form-C & Partnership deed from Registrar firm.	Attached
b)	The CNIC copy of the bidder / firm CEO/ Executive Director, must be attached.	Attached
c)	Copy of CDR/ Bank Draft/ Pay order.	Not Attached
d)	Original Tender Purchase Receipt (Rs. 5000/-)	Attached
e)	The bidder must have at least three years' experience as a legally approved janitorial services provider.	Attached
f)	The Bidder must be an active income tax payer (Attach bidding firm/ company income tax returns of last 03 financial years).	Attached
g)	The Bidder must have active National Tax Number (NTN), Punjab Sales Tax (PST) Number and active General Sales Tax (GST) Registration Number with professional tax Certificate documentary proof.	Attached
h)	The Bidder shall have a valid registration with EOBI and PESSI /IESSI.	Defaulter
i)	Bidder shall submit an affidavit & undertaking (as specimen given in the bidding document) on stamp paper to the effect that: <ul style="list-style-type: none">• Bidder is not blacklisted by the procuring agency.• The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules.• The provided information is correct the bidder is not defaulter of any agreement institution tax defaulter as well as.	Attached
j)	The copy of the Bidding Document shall be duly signed, stamped on each page, submitted by the bidder.	Attached

RECOMMENDATION IN PART- A:
PART-B (MARKING CRITERIA)

NOT RECOMMENDED IN PART- A

Sr. #	PARAMETERS	TOTAL MARKS	MARKS OBTAINED
1.	EXPERIENCE RECORD Three projects of similar nature (Similar services offered in hospitals / public access buildings (public or private sector) with minimum deployment of 50 or more janitorial staff/project. 10 marks for each project (Attach Award letter / Contract Agreement & Completion certificates).	30	20



2.	FINANCIAL CAPABILITIES <ul style="list-style-type: none"> 20 Marks will be given in case average annual turnover for the last three years is Rs.30 Million or more. For Average Annual Turnover for the last 03 years of less than Rs. 30 Million, but not less than Rs. 15 Million, 10 marks will be given. For Average Annual Turnover for the last 03 years of less than Rs. 15 Million, but not less than Rs. 10 Million, 05 marks will be given. (Audit statement attested by the auditor of last three financial years must be attached). Bank statement in the title of the bidding firm / company name of last 03 financial years with sign & stamp by bank manager must be attached. 	20	15						
3.	PAST PERFORMANCE Satisfactory past performance certificate from head of the organization One certificate = 02 marks	10	04						
4.	HUMAN RESOURCE MANAGEMENT <table border="1" data-bbox="268 680 1069 1178"> <tr> <td data-bbox="268 680 976 785">Project Manager (with 16 years education) with experience in HR management/ Project management of at least 10 years or above</td> <td data-bbox="976 680 1069 785">05</td> </tr> <tr> <td data-bbox="268 785 976 858">Supervisors with minimum experience of 5 years each in similar capacity (2.5 marks for each supervisor)</td> <td data-bbox="976 785 1069 858">10</td> </tr> <tr> <td data-bbox="268 858 976 1178"> <ul style="list-style-type: none"> Minimum of 150 Janitors with the firm (15 Marks) 10 Marks for 100 janitors For Janitors less than 100 but not less than 50= 05 marks (Attach documentary proof of salary of above mentioned human resource for atleast one year) NOTE: (No documentary proof of salary is attached). </td> <td data-bbox="976 858 1069 1178">15</td> </tr> </table>	Project Manager (with 16 years education) with experience in HR management/ Project management of at least 10 years or above	05	Supervisors with minimum experience of 5 years each in similar capacity (2.5 marks for each supervisor)	10	<ul style="list-style-type: none"> Minimum of 150 Janitors with the firm (15 Marks) 10 Marks for 100 janitors For Janitors less than 100 but not less than 50= 05 marks (Attach documentary proof of salary of above mentioned human resource for atleast one year) NOTE: (No documentary proof of salary is attached).	15	30	ZERO
Project Manager (with 16 years education) with experience in HR management/ Project management of at least 10 years or above	05								
Supervisors with minimum experience of 5 years each in similar capacity (2.5 marks for each supervisor)	10								
<ul style="list-style-type: none"> Minimum of 150 Janitors with the firm (15 Marks) 10 Marks for 100 janitors For Janitors less than 100 but not less than 50= 05 marks (Attach documentary proof of salary of above mentioned human resource for atleast one year) NOTE: (No documentary proof of salary is attached).	15								
5.	Methodology / Management Plan The Bidder shall provide the details about how to plan and manage the services specific to the proposal The procuring agency will assess the plan and will rate it as satisfactory, unsatisfactory or good.	10	02						
TOTAL MARKS		100	41						

Minimum Qualifying Marks: 65% (65/100)

RECOMMENDATION IN PART-B:

NOT RECOMMENDED IN PART-B


Overall / Final Recommendations with justification (where required)


RECOMMENDED AS NON-RESPONSIVE FIRM


Dr. Hashaam Khalid
 D.M.S / Medical Officer
 (Member)


Ms. Kanwal Javaid
 Deputy Drug Controller
 (Member)


Mr. Mubashar Mahmood Khan
 Drug Controller
 (Member)


Dr. Waqas Ahmad
 Registrar (AVH)
 (Member)


Dr. Javed Hassan
 PMO (Rehabilitation Department)
 Mayo Hospital, Lahore.
 (Chairman of T.E.C)

To,

The Chief Executive Officer
Mayo Hospital, Lahore

Subject: **TECHNICAL EVALUATION REPORT REGARDING TENDER FOR CONTRACT OF JANITORIAL SERVICES IN MAYO HOSPITAL, LAHORE FOR THE FINANCIAL YEAR 2023-2024.**

Reference to the letter No. PA/CEO/9717-21/MH dated 07.02.2024 and office order No. PA/CEO/5037-43/MH Dated 19.01.2024 regarding the subject cited above.

The technical evaluation committee checked the technical offer (as per criteria) received against advertised tender No. PA/CEO/4140/MH Dated 16.01.2024 for contract of Janitorial Services in Mayo Hospital, Lahore and is submitted its recommendation / findings as under.

Name of the Participated Firm:- **M/S. NADEEM CLEANING SERVICES (PVT.) LTD.**
PART-A (KNOCKDOWN CRITERIA)

Sr. #	Parameter with detail of documents	Status Attached OR Not Attached
a)	The Bidder shall be a legally registered entity with the formal intent to enter into an agreement attached attested copy of form-29, form-A and certificate of incorporation from SECP or Form-C & Partnership deed from Registrar firm.	Attached
b)	The CNIC copy of the bidder / firm CEO/ Executive Director, must be attached.	Attached
c)	Copy of CDR/ Bank Draft/ Pay order.	Attached
d)	Original Tender Purchase Receipt (Rs. 5000/-)	Attached
e)	The bidder must have at least three years' experience as a legally approved janitorial services provider.	Attached
f)	The Bidder must be an active income tax payer (Attach bidding firm/ company income tax returns of last 03 financial years).	Attached
g)	The Bidder must have active National Tax Number (NTN), Punjab Sales Tax (PST) Number and active General Sales Tax (GST) Registration Number with professional tax Certificate documentary proof.	Attached
h)	The Bidder shall have a valid registration with EOBI and PESSI /IESSI.	Defaulter
i)	Bidder shall submit an affidavit & undertaking (as specimen given in the bidding document) on stamp paper to the effect that: <ul style="list-style-type: none">• Bidder is not blacklisted by the procuring agency.• The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules.• The provided information is correct the bidder is not defaulter of any agreement institution tax defaulter as well as.	Attached
j)	The copy of the Bidding Document shall be duly signed, stamped on each page, submitted by the bidder.	Attached

RECOMMENDATION IN PART- A:
PART-B (MARKING CRITERIA)

NOT RECOMMENDED IN PART- A

Sr. #	PARAMETERS	TOTAL MARKS	MARKS OBTAINED
1.	EXPERIENCE RECORD Three projects of similar nature (Similar services offered in hospitals / public access buildings (public or private sector) with minimum deployment of 50 or more janitorial staff/project. 10 marks for each project (Attach Award letter / Contract Agreement & Completion certificates).	30	20



Count.....P/2

2.	FINANCIAL CAPABILITIES <ul style="list-style-type: none"> • 20 Marks will be given in case average annual turnover for the last three years is Rs.30 Million or more. • For Average Annual Turnover for the last 03 years of less than Rs. 30 Million, but not less than Rs. 15 Million, 10 marks will be given. • For Average Annual Turnover for the last 03 years of less than Rs. 15 Million, but not less than Rs. 10 Million, 05 marks will be given. • <i>(Audit statement attested by the auditor of last three financial years must be attached).</i> • <i>Bank statement in the title of the bidding firm / company name of last 03 financial years with sign & stamp by bank manager must be attached.</i> 	20	20						
3.	PAST PERFORMANCE Satisfactory past performance certificate from head of the organization One certificate = 02 marks	10	02						
4.	HUMAN RESOURCE MANAGEMENT <table border="1" data-bbox="264 695 1065 1192"> <tr> <td data-bbox="264 695 961 804">Project Manager (with 16 years education) with experience in HR management/ Project management of at least 10 years or above</td> <td data-bbox="961 695 1065 804">05</td> </tr> <tr> <td data-bbox="264 804 961 877">Supervisors with minimum experience of 5 years each in similar capacity (2.5 marks for each supervisor)</td> <td data-bbox="961 804 1065 877">10</td> </tr> <tr> <td data-bbox="264 877 961 1192"> <ul style="list-style-type: none"> • Minimum of 150 Janitors with the firm (15 Marks) • 10 Marks for 100 janitors • For Janitors less than 100 but not less than 50= 05 marks (Attach documentary proof of salary of above mentioned human resource for atleast one year) (NOTE: No documentary proof of salary is attached) </td> <td data-bbox="961 877 1065 1192">15</td> </tr> </table>	Project Manager (with 16 years education) with experience in HR management/ Project management of at least 10 years or above	05	Supervisors with minimum experience of 5 years each in similar capacity (2.5 marks for each supervisor)	10	<ul style="list-style-type: none"> • Minimum of 150 Janitors with the firm (15 Marks) • 10 Marks for 100 janitors • For Janitors less than 100 but not less than 50= 05 marks (Attach documentary proof of salary of above mentioned human resource for atleast one year) (NOTE: No documentary proof of salary is attached)	15	30	ZERO
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5.	Methodology / Management Plan The Bidder shall provide the details about how to plan and manage the services specific to the proposal The procuring agency will assess the plan and will rate it as satisfactory, unsatisfactory or good.	10	7						
TOTAL MARKS		100	49						

Minimum Qualifying Marks: 65% (65/100)

RECOMMENDATION IN PART-B:

NOT RECOMMENDED IN PART-B

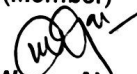
Overall / Final Recommendations with justification (where required)


RECOMMENDED AS NON-RESPONSIVE FIRM


 Dr. Hashaam Khalid
 D.M.S / Medical Officer
 (Member)


 Mr. Mubasher Mahmood Khan
 Drug Controller
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 Ms. Kanwal Javaid
 Deputy Drug Controller
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Name of the Participated Firm:- **M/S. MECA ENGINEERS**
PART-A (KNOCKDOWN CRITERIA)

Sr. #	Parameter with detail of documents	Status Attached OR Not Attached
a)	The Bidder shall be a legally registered entity with the formal intent to enter into an agreement attached attested copy of form-29, form-A and certificate of incorporation from SECP or Form-C & Partnership deed from Registrar firm. <u>NOTE: partnership deed is not attached</u>	Not Attached
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j)	The copy of the Bidding Document shall be duly signed, stamped on each page, submitted by the bidder.	Attached

RECOMMENDATION IN PART- A:
PART-B (MARKING CRITERIA)

NOT RECOMMENDED IN PART- A

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5.	Methodology / Management Plan The Bidder shall provide the details about how to plan and manage the services specific to the proposal The procuring agency will assess the plan and will rate it as satisfactory, unsatisfactory or good.	10	05						
TOTAL MARKS		100	62						


Minimum Qualifying Marks: 65% (65/100)

RECOMMENDATION IN PART-B:

NOT RECOMMENDED IN PART-B


Overall / Final Recommendations with justification (where required)


RECOMMENDED AS NON-RESPONSIVE FIRM


Dr. Hashaam Khalid
D.M.S / Medical Officer
(Member)


Ms. Kanwal Javaid
Deputy Drug Controller
(Member)


Mr. Mubashar Mahmood Khan
Drug Controller
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Name of the Participated Firm:- **M/S. GHULAM HUSSAIN & SON.**

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i. RECOMMENDATION IN PART- A:
PART-B (MARKING CRITERIA)

NOT RECOMMENDED IN PART- A

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Count.....P/2

2.	FINANCIAL CAPABILITIES <ul style="list-style-type: none">• 20 Marks will be given in case average annual turnover for the last three years is Rs.30 Million or more.• For Average Annual Turnover for the last 03 years of less than Rs. 30 Million, but not less than Rs. 15 Million, 10 marks will be given.• For Average Annual Turnover for the last 03 years of less than Rs. 15 Million, but not less than Rs. 10 Million, 05 marks will be given.• (Audit statement attested by the auditor of last three financial years must be attached).• Bank statement in the title of the bidding firm / company name of last 03 financial years with sign & stamp by bank manager must be attached.	20	15						
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TOTAL MARKS		100	60						

Minimum Qualifying Marks: 65% (65/100)

RECOMMENDATION IN PART-B:


NOT RECOMMENDED IN PART-B


Overall / Final Recommendations with justification (where required)


RECOMMENDED AS NON-RESPONSIVE FIRM


Dr. Hashaam Khalid
D.M.S / Medical Officer
(Member)


Mr. Mubashar Mahmood Khan
Drug Controller
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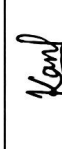

Dr. Javed Hassan
PMO (Rehabilitation Department)
Mayo Hospital, Lahore.
(Chairman of T.E.C)

COMPARATIVE STATEMENT / MINUTES OF MEETING
TECHNICAL EVALUATION REPORT REGARDING CONTRACT OF JANITORIAL SERVICES IN MAYO HOSPITAL, LAHORE
FOR THE FINANCIAL YEAR 2023-2024


i. (KNOCKDOWN CRITERIA)

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f)	The Bidder must be an active income tax payer (Attach bidding firm/ company income tax returns of last 03 financial years).	Attached	Attached	Attached	Attached
g)	The Bidder must have active National Tax Number (NTN), Punjab Sales Tax (PST) Number and active General Sales Tax (GST) Registration Number with professional tax Certificate documentary proof.	Attached	Attached	Attached	Attached
h)	The Bidder shall have a valid registration with EOBI and PESSI /IESSI.	Defaulter	Defaulter	Defaulter	Defaulter
i)	Bidder shall submit an affidavit & undertaking (as specimen given in the bidding document) on stamp paper to the effect that: <ul style="list-style-type: none"> • Bidder is not blacklisted by the procuring agency. • The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules. • The provided information is correct the bidder is not defaulter of any agreement institution tax defaulter as well as. 	Attached	Attached	Not Attached	Attached
j)	The copy of the Bidding Document shall be duly signed, stamped on each page, submitted by the bidder.	Attached	Attached	Attached	Attached
RECOMMENDATION IN PART-A		Not Recommended	Not Recommended	Not Recommended	Not Recommended


Dr. Waqas Ahmed
 D.M.S / M.O
 (Member)


Mr. Mubashar Mahmood Khan
 Deputy Drug Controller
 (Member)


Dr. Javed Hassan
 Registrar (AVH)
 (Member)


Dr. Javed Hassan
 PMO (Rehabilitation)
 Mayo Hospital, Lahore.
 (Chairman of T.E.C)

COMPARATIVE STATEMENT / MINUTES OF MEETING
TECHNICAL EVALUATION REPORT REGARDING CONTRACT OF JANITORIAL SERVICES IN MAYO HOSPITAL, LAHORE
FOR THE FINANCIAL YEAR 2023-2024


ii. (MARKING CRITERIA)						
Sr. #	EVALUATION CRITERIA	Total Marks	M/S. SEMC PVT. LTD.	M/S. NADEEM CLEANING SERVICES (PVT.) LTD.	M/S. MECA ENGINEERS	M/S. GHULAM HUSSAIN & SONS
1.	<p>EXPERIENCE RECORD Three projects of similar nature (Similar services offered in hospitals / public access buildings (public or private sector) with minimum deployment of 50 or more janitorial staff/project. 10 marks for each project (Attach Award letter / Contract Agreement & Completion certificates).</p>	30	20	20	30	30
2.	<p>FINANCIAL CAPABILITIES</p> <ul style="list-style-type: none"> • 20 Marks will be given in case average annual turnover for the last three years is Rs.30 Million or more. • For Average Annual Turnover for the last 03 years of less than Rs. 30 Million, but not less than Rs. 15 Million, 10 marks will be given. • For Average Annual Turnover for the last 03 years of less than Rs. 15 Million, but not less than Rs. 10 Million, 05 marks will be given. • (Audit statement attested by the auditor of last three financial years must be attached). • Bank statement in the title of the bidding firm / company name of last 03 financial years with sign & stamp by bank manager must be attached. 	20	15	20	20	15
3.	<p>PAST PERFORMANCE Satisfactory past performance certificate from head of the organization One certificate= 02 marks</p>	10	04	02	02	10

Count.....P/2


4.	HUMAN RESOURCE MANAGEMENT			30	Zero	Zero	05	Zero
	Project Manager (with 16 years education) with experience in HR management/ Project management of at least 10 years or above	05						
	Supervisors with minimum experience of 5 years each in similar capacity (2.5 marks for each supervisor)	10						
	<ul style="list-style-type: none"> • Minimum of 150 Janitors with the firm (15 Marks) • 10 Marks for 100 janitors • For Janitors less than 100 but not less than 50= 05 marks (Attach documentary proof of salary of above mentioned human resource for atleast one year) 	15						
5.	Methodology / Management Plan The Bidder shall provide the details about how to plan and manage the services specific to the proposal The procuring agency will assess the plan and will rate it as satisfactory, unsatisfactory or good.			10	02	07	05	05
Minimum Qualifying Marks: 65% (65/100) TOTAL MARKS				100	41	49	62	60
RECOMMENDATION IN PART-B					Not Recommended	Not Recommended	Not Recommended	Not Recommended
OVERALL TECHNICAL STATUS					Not Recommended	Not Recommended	Not Recommended	Not Recommended


Dr. Hashaam Khalid
 D.M.S / M.O
 (Member)


Ms. Kanwal Javaid
 Deputy Drug Controller
 (Member)


Mr. Mubashar Mahmood Khan
 Drug Controller
 (Member)


Dr. Waqas Ahmed
 Registrar (AVH)
 (Member)


Dr. Javed Hassan
 PMO (Rehabilitation)
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